



Govt. Servants Co-operative House Building Society Ltd.

# VASANT VIHAR CLUB

88, Paschimi Marg, Vasant Vihar, New Delhi-110.057

Tel.: 2614 6663, 2614 6865, 2614 5430, 4070 1323, 4070 1324

E-mail : clubvasantvihar@gmail.com, Website : www.vasantviharclub.com

Reference : VVC / ADMIN / 2026

Date 10/04/2026

## REQUEST FOR PROPOSAL (RFP)

### For Coaching & Maintenance of Tennis Clay Courts at the Club

The Vasant Vihar Club invites proposals from reputed and experienced Tennis Academies for undertaking coaching operations and maintenance of three (03) tennis clay courts for the benefit of its members.

### 1. Scope of Work

The selected academy shall be responsible for:

- Conducting professional tennis coaching for:
  - Club members (all age groups and skill levels)
  - Non-members (if permitted by the Club)
- Deployment of qualified and certified coaching staff
- Maintenance and upkeep of all three clay courts, including:
  - Regular rolling, watering, and marking
  - Periodic resurfacing and repair work
  - Ensuring play-ready conditions at all times
- Providing necessary coaching equipment and training aids
- Organizing internal tournaments, coaching camps, and events (with prior approval)

### 2. Revenue Sharing Model

- The engagement shall be on a Revenue Sharing Basis.
- All payments collected from members and non-members shall:
  - Be billed in the name of the Club
  - Be deposited directly with the Club
- The selected academy shall be paid its pre-agreed revenue share on a monthly basis in the following month.
- The academy shall clearly indicate the percentage of revenue share proposed in its bid.

### 3. Proposal Requirements

Interested academies are requested to submit:

- Profile of the academy, including:
  - Years of experience
  - Existing facilities handled (clubs, schools, etc.)
- Details of coaching staff and certifications
- Proposed coaching structure and fee model



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- Maintenance plan for clay courts
- Revenue share percentage proposed to the Club
- Any additional value-added services (events, tournaments, talent development, etc.)

#### 4. Eligibility Criteria

- Proven experience in managing tennis coaching programs
- Experience in maintenance of clay courts preferred
- Availability of qualified and certified coaches

#### 5. Tenure

- The initial contract shall be for a period of **one year till 31<sup>st</sup> March 2027**, extendable based on performance and mutual agreement.

#### 6. Terms & Conditions

- The Club reserves the right to accept or reject any or all proposals without assigning any reason.
- The selected academy shall comply with all rules and regulations of the Club.
- Branding, signage, and sponsorships (if any) shall be subject to prior approval of the Club.

#### 7. Submission Details

- Proposals should be submitted in a sealed envelope to: General Manager, Vasant Vihar Club
- Last date for submission: 15 April 2026

Sd-  
General Manager  
Vasant Vihar Club